

# BOARD OF TRUSTEES REGULAR MEETING

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*WINTON CEMETERY DISTRICT*  
*Wednesday, February 11, 2026 at 3:00pm*  
*Winton Cemetery District Office*  
*7651 West Almond Avenue*  
*Winton, CA 95388*

## BOARD MEMBERS

Adam Reed, Board President  
Scott Phillips, Vice President  
Robert Callahan, Secretary  
Nicholas Tacheira, Trustee  
Vacant, Trustee

## ACTION MINUTES

### 1. CALL TO ORDER

The board meeting was called to order at 3:02pm. Scott Phillips was not present; all other members were in attendance.

### 2. APPROVAL OF AGENDA AS POSTED OR AMENDED

The agenda was approved as posted; motioned by Nick, second by Robert, all in favor.

### 3. PUBLIC COMMENT

Public comment was opened with no members of the public present or correspondence received.

### 4. CONSENT CALENDAR

NOTICE TO THE PUBLIC: Background information has been provided on all matters listed under the Consent Calendar, and these items are considered to be routine. All items under the Consent Calendar are normally approved by one motion. If discussion is requested on any item, that item will be removed from the Consent Calendar for separate action.

- a. Regular meeting minutes for January 14, 2026
- b. Pre-need to At-need transfer
- c. District vehicle policy; resolution to adopt (second reading)
- d. Cybersecurity and Financial systems policy; resolution to adopt (second reading)

The consent calendar was approved; motioned by Robert, second by Nick, all in favor.

### 5. REVIEW AND APPROVE FINANCIALS

- a. Budget report, operating expenses, monthly bills, and burial report.

Office Manager mentioned she added two bills, one for Simplot \$308.17 and CSR Locating for \$1,300. Monthly bills were approved; motioned by Robert, second by Nick, all in favor.

### 6. OLD BUSINESS (DISCUSSION/ACTION)

- a. Tree committee report

The grounds manager reported that Westside Landscaping will remove the remaining redwood trees obstructing future burials and will also chip the stumps.

- b. PG&E update

Office manager followed up with PG&E regarding our biggest bill. After discussion the District will be switching over to the B6 plan (peak hours 4:00-9:00pm) to see a savings. This change will be made as soon as grounds manager completes the project of adding timers in the shop for the equipment that is charged, also switching the times to be set after 9:00pm. Motioned by Robert, second by Nick, all in favor.

c. Back Hoe Replacement

The board reviewed three quotes; Kubota M62TLB-LB \$93,116.92, Case Canopy \$154,732.83, and New Holland \$115,963.19. After much discussion the board moved forward with purchasing the Kubota M62TLB-LB without the bucket. The grounds manager will explore additional options to reduce costs for the new purchase. Motioned by Robert, second by Nick, all in favor.

7. NEW BUSINESS (DISCUSSION/ACTION)

a. Managers' report

The office manager informed the board that Jessie Mae Thompson Morris will be refunded \$1,184.65 due to her decision to convert her preneed companion burial to a single burial. The board reminded her to charge an administrative fee. Office manager also brought up adding a new fund for the medical/dental/vision to come out of, that way payroll can process it. Everything would stay the same only difference should be that the billing will come out of the new fund and not the general fund. Grounds manager updated that the Tuatara may need a new battery.

b. Madera/Visalia Cemetery Training Day for District/Office Managers February 18, 2026

The board would like for the office manager to report back what she learned about the rebates from San Joaquin Valley Air Pollution.

c. Form 700 Statement of Economic Interests due April 01, 2026

Office manager let the Board know their Form 700s will be due by April 01, 2026.

d. Curb and gutter

Year-Round Yard Care provided a quote of \$9,678.49 to redo the curbing in areas where the roads will be repaved. Motioned by Robert, second by Nick, all in favor.

e. Farm Show

This item was briefly discussed during item c in old business.

f. Purchase of bulk flower cans

The board approved to order the flower cans in bulk using what is left in the allocated budget. Motioned by Robert, second by Nick, all in favor.

8. CLOSED SESSION:

No closed session.

9. REPORT OUT OF CLOSED SESSION

No closed session.

10. BOARD COMMENTS

Nick was wondering the status of the canopies. Grounds manager confirmed the project is done, but the new one may need some modifications. Robert said the grounds looked good and to keep up the good work.

11. ADJOURN MEETING

The board motioned to adjourn the meeting at 4:15pm; motioned by Robert, second by Nick, all in favor.



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Adam Reed  
Board President