

**BOARD OF TRUSTEES REGULAR MEETING**

**WINTON CEMETERY DISTRICT**

**Wednesday, October 09, 2024, at 3:00 pm**

Winton Cemetery District Office

7651 West Almond Avenue

Winton, CA 95388

**BOARD MEMBERS**

Adam Reed, Board President

Scott Phillips, Vice President

Robert Callahan, Secretary

Nicholas Tacheira, Trustee

Elizabeth Barron, Trustee

**ACTION MINUTES**

The agenda was approved as posted. Motioned by Liz second by Nick, all in favor.

**REGULAR SESSION:**

1. CALL TO ORDER

The board meeting was called into order at 3:01pm. Adam Reed, Nicholas Tacheira, Elizabeth Barron were present. Robert Callahan present via phone, and Scott Phillips was not present.

2. PUBLIC COMMENT

Public comment was opened with no public members of the public present or correspondence received.

3. PRESENTATIONS

- Winton water and sanitation presented by Will Glassier

Will and Jason were present from Winton Water. They came to talk to the board about a project they are working on. They wanted to see if the District is interested partnering up with them. If the state accepts their project for the plant, we would be able to have their recycled water for a fee. He believes the cost for the District would be the same we are paying now to operate our wells. As they get more information, they will come back to the board to update them, and to see if we are interested.

- Investments

1. Scott Esco at 3:00pm

Scott Esco from Amerprise came out to let the board know how the District's investments are doing. From October of last year till October of this year we have made 8.2% which is great because the average amount is 5%. He wants over the trades he is wanting to make, and mentioned after November to schedule him to come back to see if any other trades need to be made. The board motioned to approve the trades recommended by Scott Esco. Motioned by Nick, second by Liz, all in favor. With three ayes and zero nays motion passes.

2. Ron Ewing at 4:00pm

Ron from UBS Financial came to talk to the board about CDs and bonds. He went over the rates he can offer, and any risks for doing a CD or bond. He mentioned the minimum to put into a CD would be \$1,000, and the yearly fee is \$200. Also, that rates are changing every day, and the longer you have the CD the better the interest rate you will receive. Once his presentation was concluded the board discussed and asked the office manager to contact the county on what are steps to withdraw from our contract sales account.

4. CONSENT CALENDAR

- a. Regular meeting minutes for September 11, 2024
- b. Approval of 3<sup>rd</sup> quarter taxes and payment
- c. Investment policy (resolution to adopt)
- d. Transfer from Contract sales to general fund

The consent calendar was approved with a clerical change to the Investment policy resolution. Motioned by Nick, second by Liz, all in favor.

5. REVIEW AND APPROVE FINANCIALS

a. Budget report, operating expenses, monthly bills, and burial report.

The board motioned to approve the monthly bills. Motioned by Liz, second by Nick, all in favor.

6. OLD BUSINESS (DISCUSSION/ACTION)

a. Holiday events

The board motioned to approve \$400 for the grounds crew to make the display for the ofrenda for day of the day. Motioned by Nick, second by Liz, all in favor.

b. Notice board

Tabled until the next board meeting.

c. Cypress entrance

Tabled until the next board meeting.

d. Electric mowers

Tabled until the next board meeting.

e. Parma February 23-26, 2025

Tabled until the next board meeting.

f. Cemetery analysis final report

The board motioned to approve accepting the report from Stephanie Dietz cemetery analysis report. Motioned by Nick, second by Liz, all in favor.

7. NEW BUSINESS (DISCUSSION/ACTION)

a. Managers' report

During managers report grounds manager, Mel, asked what they would like for him to do with the arch that was cut down, at this time the board would like for the District to keep it in the shop. Adam asked Mel for him to email the new equipment inventory list. Office manager, Christie, reported to the board she tried to call the business owner of the truck that hit the cypress entrance, and the phone number was disconnected. She let the board know she has passed this on to Brian Hughes our attorney to handle this, and wanted confirmation that we just want the repairs paid for and not a new arch. The board confirmed we just want them to pay the \$12,860 repairs, as well as the attorney fees. It was discussed that we will have a special meeting on October 16, 2024 at 3:00pm to do the grounds managers evaluation and anything that was tabled this meeting.

b. Auction of surplus items

Tabled until the next board meeting.

c. Graveside canopies

Tabled until the next board meeting.

d. Resolution draft for state and federal background checks

Tabled until the next board meeting.

8. CLOSED SESSION:

No closed session.

9. REPORT OUT OF CLOSED SESSION

No closed session.

10. BOARD COMMENTS

No comments.

11. ADJOURN MEETING

The board adjourn the meeting at 4:19pm. Motioned by Nick, second by Liz, all in favor.



Adam Reed  
Board President