

BOARD OF TRUSTEES SPECIAL MEETING
WINTON CEMETERY DISTRICT

Monday, January 23, 2023, at 2:00 pm

Winton Cemetery District Office

7651 West Almond Avenue

Winton, CA 95388

BOARD MEMBERS

Adam Reed, President

Barbara Heller,

Secretary

Scott Phillips, Vice-President

Cindy Granado Uyematsu,

Trustee

Robert Callahan,

Trustee

ACTION MINUTES

1. CALL TO ORDER

Board meeting was called to order by board president, Adam Reed, at 2:06pm. Adam Reed, Scott Phillips, and Robert Callahan were present. Cindy Granado Uyematsu and Barbara Heller were not present. Barbara Heller has passed away, and no longer be with apart of the board after serving approximately ten years on the board.

2. PUBLIC COMMENT

Public comment was opened with no members of the public present or correspondence received.

3. DISCUSSION ITEMS

a. Memorial Day logistics

Board discussed and took action. The board decided that we will pay the employees however the law requires for working a federal holiday. The cemetery will have two groundmen working that day from 7am-10am, grounds manager from 7:00am-1:30pm, and someone from the office from 9:00am-1:30pm. Board approved a maximum budget of \$400 for food and supplies.

b. Old well project

The board would like the grounds manager, Mel, to contact Dickey's pump for a new quote with a higher voltage.

c. Abandon well project

Board discussed and took action.

d. Berger's and Company, Lorii, 3:00PM.

Lorii, from Berger's and Company came out and reviewed the audit for fiscal year July of 2021- June of 2022. She said nothing significant has changed. She recommends in the future to look at our actuals when making the new budget. Also, that if our investments get better this year it should help tremendously with our financials.

e. Solar quote from Maher

Board would like for grounds manager, Mel, to get more information on what warranty Maher offers and what the sizing is for the ground mounts. They would also like for him to get pricing from APG Solar for an all-ground mount with it being ten on the low side and fourteen feet on the high side so equipment can fit under. Also, to get the measurements for the spacing on the supports for the ground mounts.

f. Pre-Need Contracts

We have nine contracts open with no activity for more than five years. The board discussed and agreed we will try our final attempt to get these contracts paid off that way families can keep their plots. We will be doing this by putting this information in the newspaper as a public notice. We will run this public notice twice a month for one month total in two newspapers. Families will have thirty days from the last add running to pay off their contract. After those thirty days are completed, and the families still have not made contact with the cemetery office their contracts will be closed and their lots will go back into inventory.

4. ACTION ITEMS

a. Memorial Day logistics

Board approved staffing logistics and a maximum budget of \$400 for food and supplies. Motioned by Robert, second by Scott, all in favor.

b. Old well project

Tabled, no action taken.

c. Abandon well project

Board decided to go with San Luis Pump for this project which estimate total was \$6,040. Motioned by Robert, second by Scott, all in favor.

d. Berger's and Company

Board approved the auditor's report. Motioned by Robert, second by Scott, all in favor.

e. Solar quote from Maher

Tabled, no action taken.

f. Pre-Need Contracts

Board approved to run two public notices in a one-month span to give final notice for delinquent contracts. Motioned by Scott, second by Adam, all in favor.

5. Report Out of Closed Session

No closed session.

6. Adjourn Meeting

Board motioned to adjourn meeting at 3:40PM. Motioned by Robert, second by Scott, all in favor.



Adam Reed
Board President