

BOARD OF TRUSTEES REGULAR MEETING

WINTON CEMETERY DISTRICT

Monday, May 13, 2024, at 3:00 pm

Winton Cemetery District Office

7651 West Almond Avenue

Winton, CA 95388

BOARD MEMBERS

Adam Reed, Board President

Scott Phillips, Vice President

Robert Callahan, Secretary

Nicholas Tacheira, Trustee


Elizabeth Barron, Trustee

Action Minutes

Board motioned to approve the agenda as posted. Motioned by Elizabeth, second by Adam, all in favor on a 4 to 0 vote.

1. CALL TO ORDER
Board meeting was called to order at 3:01pm. Adam Reed and Elizabeth Barron are present in the office. Scott Phillips and Robert Callahan are present via phone. Nicholas Tacheira not present at this time.
2. PUBLIC COMMENT
No public comment or members of the public comment present.
3. CONSENT CALENDAR
 - a. Regular meeting April 10, 2024, Emergency meeting April 22, 2024, and Special Meeting April 29, 2024 minutes.
Board motioned to approve the consent calendar. Motioned by Elizabeth, second by Adam, all in favor on a 4 to 0 vote.
4. REVIEW AND APPROVE FINANCIALS
 - a. Budget report, operating expenses, monthly bills, and burial report.
Board motioned to approve the monthly bills. It was noted that we will be refunding Christina Mora the difference for her father's Jerry Gatlin's burial. Motioned by Elizabeth, second by Adam, third by Scott, opposed by Robert, Nick not present. Motioned still carries.
5. OLD BUSINESS (DISCUSSION/ACTION)
 - a. Tree committee report
Bergman Landscaping completed cleaning the Cypress trees, as well as the Cedar Deodora's.
 - b. Cal Turf vehicles
Board motioned to approve the grounds manager to purchase the old mower from Cal Farms to be able to exchange it for the new electric mower program. Motioned by Liz, second by Adam, third by Scott. Robert and Nick not available. Motion still carries.
 - c. Grounds person
Grounds manager made his recommendation for Robin Palomino to be the new grounds person replacing Adam Schmid's position. After discussion the board would like to put this on hold to see how the lawn care service does first. Grounds manager is to also reach out to the applicants to let them know the board hasn't come to a decision about opening this position or not. Tabled, bring back next meeting.
 - d. Well project
Tabled, will be apart of the special meeting.
 - e. Chapel project committee report
Tabled, will be apart of the special meeting.
6. NEW BUSINESS (DISCUSSION/ACTION)
 - a. Manager report
Board confirmed they have read the managers report. Grounds manager mentioned he believes there is a pinched line under a tree.

- b. Donna Nichols from Leap Carpenter Kemps
Donna came to do her presentation, at this time Nicholas Tacheira was present for the meeting. Donna updated us that she will be retiring in October, and Leap Carpenter Kemp has merged with One Digital. She went over the expected increases for the medical plans. Blue cross is going up 8.99% which is about \$501.51 more a month. She didn't have the increases for dental and vision yet since it hasn't come out, but she doesn't foresee it going up more than 3-9%.
- c. New auditor proposals
Board reviewed the proposals. David Farnsworth services would be \$14,500, Kevin Brejnak \$10,500, and Jaribu Nelson \$8,500. Board motioned to move forward with Kevin Brejnak as our new auditor for the fiscal year 2023-24. Motioned by Scott, second by Nick, all in favor.
- d. PCA Training Day June 10, 2024
Board motioned to approve to have the office manager go to the training in Santa Cruz on June 10, 2024. Office manager can decide to be paid overtime or take the equivalent time off the next day, no compensation time. Adam Reed, and Scott Phillips may attend as well. Motioned by Nick, second by Elizabeth, all in favor.
- e. Notice of claim letter
Board motioned to have Board President Adam Reed sign the claim letter. The claim letter states that the claim for Manuel Sandoval's headstone has been rejected. Motioned by Robert, second by Nick, all in favor.
- f. Pressure Washer
Board motioned to approve purchasing the Simpson pressure washer for \$700 not including taxes. Motioned by Nick, second by Elizabeth, all in favor.
- g. Block 32 memorial bench
After discussion this bench will be moved where it's not interfering and the lot can be sold.
- h. FY 2024-25 Budget draft
Tabled, will have the item on the special board meeting on May 30, 2024.
- i. Pontem proposal for Block 32
Board motioned to approve to pay the whole project amount of \$2,450 if Pontem agrees. Motioned by Nick, second by Elizabeth, all in favor.
- j. Development of new cemetery blocks
Tabled, to special meeting.
7. CLOSED SESSION:
No closed session.
8. REPORT OUT OF CLOSED SESSION
No closed session.
9. BOARD COMMENTS
Nick: Wanted an update on the abandon grave project.
10. ADJOURN MEETING
Board motioned to adjourn the meeting at 5:22pm. Motioned by Nick, second by Elizabeth, all in favor.


Adam Reed
Board President