

WINTON CEMETERY DISTRICT
7651 W. Almond Avenue, Winton, CA 95388 (209) 358-3703
Regular Board of Trustees Meeting
Monday, May 11, 2020 – 2:00 P.M. at Cemetery Office

BOARD MEMBERS

Suzi Balestra, President
Adam Reed, Vice-President
Vacancy, Trustee

Barbara Heller, Secretary
Cindy Granado Uyematsu, Trustee

1. CALL TO ORDER
2. Important Notice Regarding COVID-19. Base on guidance from the California Governor's Office, in order to minimize the spread of the COVID 19 virus, the office will be closed to the public during the meetings. **PUBLIC COMMENT:** If you wish to make either a general public comment for items not on the day's agenda or to comment on a specific agenda item, please submit your comment, limited to 250 words or less, via email. To ensure your comments are read into the record, we encourage the public to please submit by 3:00pm on the Friday prior to the Board meeting to the office manager of at wintoncemeterydistrict@gmail.com. Every effort will be made to read all comments received prior to the Board meeting into the record, but some comments may not be read due to time limitations.
3. **REVIEW AND APPROVAL OF MINUTES FROM REGULAR MEETING ON March 9th, 2020 and Emergency Meeting held on March 30th, 2020**
4. **Financial Reports and ratification of expenses for March & April 2020:** Discussion
5. **Bill Approvals:** Information/Action
6. **Correspondence:** None

ACTION ITEMS; OPEN SESSION AGENDA ITEM:

1. Scott Esco via Ameriprise Financial (Teleconference) Information/Action
2. Manager Report Information/Action
3. Memorial Day Open House Discussion/Action
4. Approval for money transfer from used contracts to sales tax Fund and payment of 1st Quarter 2020 Sales Tax. Information/Action
5. Employee Handbook Changes Discussion/Action
6. Discussion regarding Financials Information
7. Flower Policy-60 Day Limit on Holding Items Upon Opening Discussion/Action
8. Trustee Vacancy Information
9. Beautification of Entrance of Cypress Avenue Discussion/Action
10. Jim Price via Edward Jones (Teleconference) Information/Action

Adjournment

AS PROVIDED IN THE RALPH M. BROWN ACT, GOVERNMENT CODE 54950 ET SEQ. THE BOARD MAY MEET IN CLOSED SESSION WITH MEMBERS OF ITS STAFF, EMPLOYEES AND ITS ATTORNEYS. THESE SESSIONS ARE NOT OPEN TO THE PUBLIC AND MAY NOT BE ATTENDED BY MEMBERS OF OTHER PUBLIC. THE MATTERS THE BOARD WILL MEET ON IN CLOSED SESSION AS REQUIRING IMMEDIATE ATTENTION AND ARISING AFTER THE POSTING OF THE AGENDAS. ANY PUBLIC REPORTS OF ACTION TAKEN IN THE CLOSED SESSION WILL BE MADE IN ACCORDANCE WITH GOVERNMENT CODE 54957.1.

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Trustees in accordance with the Ralph M. Brown Act. The public may be heard on an item before or during the consideration of any agenda item to be considered by the board, subject to reasonable time limitations for each speaker. Members of the public may address matters under the jurisdiction of the Board of Trustees, and not on the posted agenda, provided that no action shall be taken on any item not appearing on the agenda. The Board cannot take action on any unscheduled items unless it is declared by a vote of at least two-thirds (2/3) of the Board that there is a need to take immediate action, and the need for action came to the attention of the District after the agenda was posted. Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order. Details concerning agenda items are available for public reference during normal working hours at the District Office.

The Board of Trustees of the Winton Cemetery District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Members of the public desiring to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may, in the interest of time and good order, limit the length and number of public comments and presentations.

IN COMPLIANCE WITH THE AMERICAN WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE WINTON CEMETERY DISTRICT AT (209) 358-3703

Next Board Meeting: Monday, June 8, 2020